



NATIONAL ENVIRONMENT AWARENESS CAMPAIGN 2016 – 2017 PROJECT PROPOSAL

Completed proforma with following supporting documents to be sent to the Regional Resource Agency on or before 29th August 2016 at the following address:

To,

BAIF Institute for Rural Vocations & Advancement
Farmers Training center Campus,
Near Sudha Dairy, HEC, Sec-2, Dhurwa, Ranchi -834004
Phone No. 0651-2444188, e-mail: birvaneac@gmail.com,
website : www.birva.org.in

Attention - Mr. A. L. Yadav

FOR OFFICE USE ONLY

Sr No	Name of the documents	Whether enclosed
1.	Legible copy of application form (preferably type/written)	Yes/ No
2.	Documentary evidence for experience in environmental activities	Yes/ No
3.	A legible photo copy of valid Registration Certificate duly attested by Gazetted Officer / Notary Public	Year: Yes/ No
4.	A legible copy of Memorandum of Association with Bye-law / Trust Deed attested by Gazetted Officer / Notary Public	
5.	Legible copies of audited statements of NGO for last three preceding years	2013 – 2014 2014– 2015 2015 – 2016 Yes/ No Yes/No Yes/No
6.	A copy of the audited report and utilizations certificate submitted to us in case of grant received in 2014– 2015	Yes/ No/ NA
7.	Seal and Signature of the Authorized Signatory of PAs in the Application form with name and designation	Yes/ No
8.	UID of planning commission	Yes/No
9.	List of Donors (2015-16)	Yes/No

This form is FREE and can be duplicated. This form also available on our website: www.birva.org.in

**Application Form for receiving Financial Assistance from the Ministry of Environment,
Forests and Climate Change for the NEAC Programme – 2016-17**

1. Details of Implementing Agency:

a.	Name NGO / Government / Private Institution		
b.	Address of the NGO/Private Educational Institution/ Govt. Institution		
c.	Unique ID No. (Issued from planning commission in case of NGOs/ Societies/ Trust)		
d.	Telephone & Mobile No.	Telephone No.	Mobile No.
e.	Email address		
f.	Name of contact Person		
g.	Telephone & Mobile No.	Telephone No.	Mobile No.
h.	Email address		

2. Nature of Agency:

Category in which organizing institution falls (kindly tick mark \checkmark in the below table)

No	Category organizing institution	\checkmark
a	Government Institution	
b	NGO/ Society/ Trust/ Mahila Mandal/ Private Schools/ Private Colleges/ Others	
c	Registration number and date of registration/renewal (In case of NGO/Society/Trust/Mahila Mandal)	
d	Affiliation details (if private school/governmental aided institutes)	

3. Previous Experience in conducting EE and Awareness Programmes

NEAC		NGC		Other Grants			Own Projects		
Year	Amount	Year	Amount	Year	Amount	Funding Agency	Year	Amount	Activity
2013-14		2013-14		2013-14			2013-14		
2014-15		2014-15		2014-15			2014-15		
2015-16		2015-16		2015-16			2015-16		

4. Project Details

a) **Theme and sub themes**

(Sub themes preferably addressing local environment issues).

I. Theme :

II. Sub-Theme (Sub Themes should focus on the main theme)

.....

b) **Objectives of the project:**

.....

c) **Target Group:**

.....

d) **Activities :**

I) Awareness activity detail

(Indicate clearly the proposed awareness activities, which could be Seminar / Workshop / Training Course / Camp, Public Meeting/ Rally/ Padyatra, Lecture/ Film show / AV show, Drama / other folk media (specify), Competition / exhibition / demonstration, / poster / banner campaign, preparation and use/distribution of resource material, publication, educational kits, posters, audio-visuals, etc. Other (specify)

Sr. No.	Activity	Date	Place	Unit/Nos.	Expected No. of participants

II) Awareness activity Budget detail

Sr. No.	Activity	Account head	Amount (Rs)
		Contribution by organization	
		Total amount	

I) Action activity detail

Sr. No.	Activity	Date	Place	Unit/ Nos.	Expected No. of participants

II) Action activity budget detail

Sr. No.	Activity	Account head	Amount (Rs)
		Contribution by organization	
		Total amount	

**5. Details of resources provided by the implementing agency for undertaking Activities.
(Material, Machinery, Finances, Resource persons, Resource material, man power, etc.)**

a) Resource persons detail

Sr .No	Resource persons	Education	Environmental work experience	Area of expert
1				
2				
3				

b) Resource material detail

Sr. No	Resource material	Subject	Contents	Number Copy
1				
2				

c) Man power detail

Sr. No	Name of person	Designation	Education	Experts of Subject

6. Bank Account Details

a	Name of Bank	
b	Branch code Number	
c	Account No:	
d	MICR number	
e	IFSC code.	
f	Type of bank account:	

**Name and Signature of the
(Head of the Institution
Office Seal of the NGO/Institution)**

Place:

Date:

Application without signature and seal of the Organization will not be considered.

7. List of Donors (2016-17)

Sr. No.	Name and address of Donor	Amount (Rs.)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
	Total	

List of Donors (2015-16)

Sr. No.	Name and address of Donor	Amount (Rs.)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
	Total	

List of Donors (2014-15)

Sr. No.	Name and address of Donor	Amount (Rs.)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
	Total	